



Fire Safety Policy

Policy Statement

Johnston Vulcanising and Services Ltd. is committed to ensuring the safety of all employees, contractors, and visitors by implementing effective fire prevention measures and ensuring compliance with the Regulatory Reform (Fire Safety) Order 2005 and other relevant UK legislation. This policy outlines fire prevention measures, the use of firefighting equipment, and evacuation plans.

Scope

This policy applies to all employees, contractors, and operations within Johnston Vulcanising and Services Ltd., including quarrying, vulcanising activities, construction projects, sites, and offices in the UK.

Responsibilities

- **Senior Management:** Ensure overall compliance with fire safety regulations, provide necessary resources for fire prevention and response, and promote a culture of safety.
- **Fire Safety Officer:** Oversee the implementation and monitoring of fire safety procedures, conduct risk assessments, and provide training and guidance.
- **Managers and Supervisors:** Ensure staff follow fire safety procedures, conduct regular inspections, and report any concerns or incidents.
- **All Employees and Contractors:** Comply with fire safety procedures, use firefighting equipment correctly, report any issues, and participate in relevant training and awareness programs.

Procedures

1. **Fire Risk Assessment**
 - Conduct comprehensive fire risk assessments for all sites to identify potential fire hazards.
 - Evaluate the risks associated with each hazard and implement control measures to mitigate identified risks.
 - Ensure that risk assessments are documented and reviewed regularly.
2. **Fire Prevention Measures**
 - Implement fire prevention measures such as regular maintenance of electrical equipment, safe storage of flammable materials, and housekeeping practices to minimize fire risks.
 - Ensure that smoking is only permitted in designated areas away from flammable materials.
 - Prohibit the use of open flames unless necessary for specific tasks and ensure proper safety measures are in place.
3. **Firefighting Equipment**
 - Provide appropriate firefighting equipment, including fire extinguishers, fire blankets, and hose reels, at all sites.



- Ensure firefighting equipment is regularly inspected, maintained, and easily accessible.
- Train employees on the proper use of firefighting equipment.
- 4. Fire Detection and Alarm Systems**
 - Install and maintain fire detection and alarm systems to ensure early warning of a fire.
 - Conduct regular tests and maintenance of fire alarms and detection systems to ensure they are functioning correctly.
- 5. Evacuation Plans**
 - Develop and communicate clear evacuation plans for all sites, including designated assembly points and evacuation routes.
 - Ensure all employees and contractors are familiar with evacuation procedures.
 - Conduct regular evacuation drills to ensure preparedness and identify areas for improvement.
- 6. Emergency Procedures**
 - Establish and communicate emergency procedures for reporting fires, raising alarms, and evacuating the premises.
 - Designate and train fire wardens to assist with evacuation and ensure everyone is accounted for at assembly points.
 - Ensure that emergency exits are clearly marked, unobstructed, and easily accessible.
- 7. Training and Awareness**
 - Provide fire safety training to all employees and contractors, including fire prevention, use of firefighting equipment, and evacuation procedures.
 - Include fire safety training as part of the induction process for new employees.
 - Conduct regular refresher training and update employees on any changes to procedures or regulations.
- 8. Monitoring and Review**
 - Monitor compliance with fire safety procedures through regular inspections and audits.
 - Review and update the fire safety policy and procedures as necessary to reflect changes in legislation, industry standards, and company operations.
 - Incorporate feedback from employees, drills, and incident reports into policy updates.
- 9. Incident Reporting and Investigation**
 - Report all fire-related incidents and near misses to supervisors immediately.
 - Investigate incidents to determine the cause and implement corrective actions.
 - Maintain records of all incidents and corrective actions taken.

Commitment

Johnston Vulcanising and Services Ltd. is dedicated to ensuring the health and safety of our employees, contractors, and visitors by promoting effective fire safety practices. We expect all personnel to adhere to this policy and report any concerns promptly.

Contact: For any questions or concerns about this policy, please contact Aaron Johnston by email at Aaron@jvsuk.co.uk or call 07495 376466.

Signed: A Johnston
Date: 21/05/2025