

Personal Protective Equipment (PPE) Policy and Procedure

Policy Statement

Johnston Vulcanising and Services Ltd. is committed to ensuring the health and safety of all employees, contractors, and visitors. The use of Personal Protective Equipment (PPE) is crucial to prevent injuries and illnesses in our quarrying and vulcanising operations. This policy complies with the UK Health and Safety at Work Act 1974 and the Personal Protective Equipment at Work Regulations 1992.

Scope

This policy applies to all employees, contractors, and visitors at Johnston Vulcanising and Services Ltd., including all quarrying and vulcanising activities, construction projects, sites, and offices in the UK.

Responsibilities

- **Senior Management**: Ensure overall compliance with PPE regulations, provide resources for PPE procurement, and support the implementation of this policy.
- **Managers and Supervisors**: Implement and enforce this policy within their areas of responsibility, ensuring that staff and contractors are provided with and correctly use PPE.
- All Employees and Contractors: Use PPE as required, report any defects or issues with PPE, and participate in relevant training and awareness programs.

Procedures

1. Risk Assessment and PPE Selection

- Conduct regular risk assessments to identify hazards and determine the necessary PPE for each task.
- Select appropriate PPE based on the risk assessment, ensuring it meets relevant safety standards.

2. Provision and Maintenance of PPE

- Provide all necessary PPE to employees and contractors at no cost.
- Ensure PPE is maintained, cleaned, and stored properly to remain effective.
- Replace PPE that is damaged, worn out, or no longer provides adequate protection.

3. Training and Awareness

- Provide training to all employees and contractors on the correct use, maintenance, and storage of PPE.
- Raise awareness of the importance of PPE through regular communications and safety briefings.

4. Usage and Compliance

• Ensure that all employees and contractors wear the required PPE at all times when performing tasks that require it.



- Monitor compliance with PPE requirements through regular inspections and audits.
- $_{\odot}$ $\,$ Address non-compliance promptly and take corrective action as necessary.

5. Reporting and Replacement

- Establish a procedure for reporting damaged, defective, or lost PPE.
- Ensure prompt replacement of any PPE that is reported as damaged, defective, or lost.

6. Monitoring and Review

- Regularly monitor and review the effectiveness of this policy and the procedures in place to ensure PPE compliance.
- Update the policy and procedures as needed to reflect changes in regulations, technology, or work practices.

Commitment

Johnston Vulcanising and Services Ltd. is committed to providing a safe working environment by ensuring the proper use of PPE. We expect all employees, contractors, and visitors to adhere to this policy and take responsibility for their own safety and the safety of others.

Contact

For any questions or concerns about this policy, please contact Aaron Johnston by e-mail <u>Aaron@jvsuk.co.uk</u> or call 07495 376466