



Vehicle and Driver Safety Policy

Policy Statement

Johnston Vulcanising and Services Ltd. is committed to ensuring the safe operation of all vehicles and machinery used in our operations. This policy outlines the procedures for maintaining vehicle and machinery safety, ensuring regular maintenance, and providing comprehensive driver training. This policy complies with UK laws, including the Health and Safety at Work Act 1974 and the Road Traffic Act 1988.

Scope

This policy applies to all employees, contractors, and operations within Johnston Vulcanising and Services Ltd., including those involved in quarrying, vulcanising activities, construction projects, sites, and offices in the UK.

Responsibilities

- **Senior Management:** Ensure overall compliance with this policy, allocate resources for vehicle and machinery safety, and promote a culture of safe driving and equipment operation.
- **Fleet Manager/Vehicle Safety Officer:** Oversee the implementation and monitoring of vehicle and driver safety practices, conduct regular inspections and training, and ensure maintenance schedules are followed.
- **Managers and Supervisors:** Ensure staff follow vehicle and machinery safety procedures, report any safety concerns, and facilitate necessary training.
- **All Employees and Contractors:** Comply with vehicle and driver safety policies, report any issues or concerns, and participate in relevant training and awareness programs.

Procedures

1. **Driver Training and Certification**
 - Provide training for all drivers on safe driving practices, vehicle operation, and company policies.
 - Ensure drivers hold valid licenses for the vehicles they operate.
 - Conduct regular refresher courses and training updates.
2. **Vehicle and Machinery Maintenance**
 - Develop and adhere to a regular maintenance schedule for all vehicles and machinery.
 - Conduct pre-operation checks and document any issues found.
 - Ensure all repairs and maintenance are carried out by qualified personnel.
3. **Safety Inspections**
 - Conduct routine safety inspections of all vehicles and machinery.
 - Document inspection results and take immediate action to rectify any issues.
4. **Incident Reporting and Investigation**



- Report all vehicle and machinery incidents, including near misses, to supervisors immediately.
 - Conduct thorough investigations of all incidents to determine causes and implement corrective actions.
- 5. Safe Operation Practices**
- Enforce speed limits, load limits, and other operational guidelines.
 - Ensure the use of seat belts and other safety equipment.
 - Prohibit the use of mobile phones or other distractions while operating vehicles or machinery.
- 6. Fatigue Management**
- Implement measures to prevent driver fatigue, including appropriate scheduling and rest breaks.
 - Monitor driver hours and ensure compliance with legal limits.
- 7. Substance Abuse Prevention**
- Prohibit the operation of vehicles and machinery under the influence of drugs or alcohol.
 - Conduct regular and random testing for substance abuse.
- 8. Emergency Preparedness**
- Equip all vehicles and machinery with necessary emergency equipment, including first aid kits, fire extinguishers, and communication devices.
 - Provide training on emergency procedures and ensure all employees know how to respond in case of an incident.
- 9. Monitoring and Review**
- Regularly monitor the effectiveness of vehicle and driver safety procedures.
 - Review and update this policy and procedures as necessary to reflect changes in legislation, industry standards, or company practices.
- 10. Documentation and Record Keeping**
- Maintain accurate records of all training, inspections, maintenance, and incidents.
 - Ensure records are accessible and compliant with legal requirements.

Commitment

Johnston Vulcanising and Services Ltd. is dedicated to maintaining the highest standards of vehicle and driver safety. We expect all employees, contractors, and partners to adhere to this policy and contribute to a safe working environment.

Contact

For any questions or concerns about this policy, please contact Aaron Johnston by email at Aaron@jvsuk.co.uk or call 07495 376466.